

# DCH-RP Questionnaire on the intermediate version of Roadmap for Preservation

This survey has been developed in the framework of the EC funded project Digital Cultural Heritage Roadmap Preservation (DCH-RP) with the aim to fine-tune the intermediate version of Roadmap, downloadable at <http://www.dch-rp.eu/getFile.php?id=221>, so that it aligns as closely as possible with the priorities of cultural heritage institutions that are either implementing digital preservation programmes or are planning to do so.

We would be most grateful if you could contribute to this process, by filling in the following questionnaire that should take no more than 15 minutes to complete.

**\*Required**

## Preliminary Questions

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Before starting the questionnaire, please give us some information about you and your organisation.

1. **Name and Surname \***

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2. **Organisation \***

.....

3. **E-mail \***

.....

4. **Address**

.....

5. **Telephone**

.....

6. **Skype account**

.....

**7. What is the type of your organisation? \***

Mark only one oval.

- Academic
- Research
- Cultural
- National
- International
- Public
- Commercial
- Other: .....

**8. How many staff members does your organization have? \***

Mark only one oval.

- 1 - 50
- 51 - 500
- 501 - 2,000
- more than 2,000
- Other: .....

**9. What is your role in your organization? \***

Mark only one oval.

- Management
- Research staff
- Technologist staff
- Operational staff
- Other: .....

## Part 1 – Preservation Requirements for the DCH Domain

### 1. “Digitized” vs. “Born Digital”

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Digital cultural heritage materials fall into two main classes: “digitized” objects, which are obtained by digitizing representations of non-digital artifacts, and “born-digital” objects, which exist in digital form from the point of their creation.

10. **1A. How important is it that our recommendations for preservation distinguish between “digitized” and “born-digital” objects? \***

Mark only one oval.

- Vital
- Very important
- Desirable but not essential
- Not important

11. **1B. Please explain how the approaches should differ in your opinion:**

(do NOT fill this box, if your previous answer was “Not important”)

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## 2. Handling Domain-Specific Requirements

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The cultural heritage domain naturally has a number of domain-specific requirements or current practices that may influence its decisions on digital preservation.

12. **2A. How important is it that any proposed preservation solution be tailored to these domain-specific requirements? \***

Mark only one oval.

- Vital
- Very important
- Desirable but not essential
- Not important

13. **2B. Given the size of the cultural heritage domain, is it realistic to require an entirely domain-specific preservation solution? \***

Mark only one oval.

- Very realistic
- Quite realistic
- Unrealistic

14. **2C. Should we be proposing a “hybrid” solution, including both generic elements and others that are specific to the cultural heritage domain? \***

Mark only one oval.

- Yes
- No
- Don't know

### 3. Selectivity in What Is to Be Preserved

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Given the scales of existing CH collections and the continuous day-by-day additions of new, potentially valuable born-digital materials, CH practitioners are confronted by immense volumes of digital material and significant issues of choice over what is to be preserved.

15. **3A. How important are questions of selectivity and what to preserve, when applied to DCH preservation? \***

*Mark only one oval.*

- Vital
- Very important
- Of some importance
- Not important

16. **3B. Is “volume overload” a real problem? \***

(if you choose "Other", please specify)

*Mark only one oval.*

- No, falling costs for storage and preservation will soon render this manageable
- Yes, it is a budgetary problem
- Yes, it is a staff resourcing problem
- Other: .....

17. **3C. Should the project offer any advice on how materials are selected for preservation? \***

(if you choose "Other", please specify)

*Mark only one oval.*

- Yes, please
- No, it's unnecessary
- No, this is the responsibility of CH practitioners
- Other: .....

## Part 2 – Managing Long-Term Shared Arrangements

### 4. Collaboration, Leadership & Governance

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The approach advocated by DCH-RP is collaborative and involves using one or more shared infrastructures. To ensure the ongoing relevance and sustainability of the services provided will require leadership and governance from both the CH community itself and the service providers.

18. **4A. How important is it that DCH-RP addresses questions of collaboration, leadership and governance, alongside more technical aspects? \***

*Mark only one oval.*

- Vital
- Very important
- Desirable but not essential
- Not important

19. **4B. Does your organization routinely collaborate or share approaches with other CH institutions? \***
- .....

20. **4C. Is your organization in a position to offer national or subject-area leadership on questions of DCH preservation to other CH institutions? \***
- .....

21. **4D. Can you envisage your organization participating in governance arrangements to steer and direct the development of DCH preservation infrastructures? \***
- .....

## 5. Approaches to Outsourcing Responsibilities

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A significant measure of “outsourcing” is implicit in the plans proposed by DCH-RP, but the concept of outsourcing responsibilities or services may be unfamiliar to many CH institutions.

22. **5A. How important is it that DCH-RP addresses outsourcing issues, in the context of CH institutions using shared preservation infrastructure and services? \***

*Mark only one oval.*

- Vital
- Very important
- Desirable but not essential
- Not important

23. **5B. Does your organization have experience of outsourcing any of its operations to external service providers? \***

*Mark only one oval.*

- Yes
- No

24. **5C. Would your organization consider outsourcing any of its preservation-related responsibilities to a shared service as envisaged by DCH-RP? \***

*Mark only one oval.*

- No, we are constrained by national legislation or other regulations
- No, we retain such operations in-house as a matter of policy
- Perhaps
- Yes, given an appropriate and reliable solution
- Don't know

## 6. Representative Scenarios and Use Cases

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DCH-RP aims to offer high-level advice to the whole spectrum of CH institutions considering digital preservation, but requirements are likely to differ from one institution to the next. The project has made initial efforts to describe a variety of representative scenarios and use cases in order to make the proposals more concrete.

25. **6A. How important is it that DCH-RP offers representative scenarios for CH practitioners to evaluate – for example a simple categorization of likely offerings for Large National Institutions / Medium Regional or Specialist Institutions / Small Local or Niche Institutions? \***

*Mark only one oval.*

- Vital
- Very important
- Moderately important
- Not important

26. **6B. Would it be useful to specify some simple use cases, in terms of preservation tasks or sets thereof (perhaps related to OAIS stages)? \***

*Mark only one oval.*

- Yes
- No

27. **6C. If yes, please specify key preservation tasks that you would like to see addressed:**

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## 7. Transnational Collaboration: How Plausible is This for DCH?

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Given the variations in national legislations and preservation requirements, country by country, there may be challenges to the kind of transnational collaboration and service sharing that could otherwise

bring attractive economies of scale to DCH preservation activities.

28. **7A. How important is it that the project recognizes national variations and factors these into any proposals for transnational collaboration? \***

*Mark only one oval.*

- Vital
- Very important
- Moderately important
- Not important

29. **7B. Do national or other regulations permit your organization to store digital assets in countries other than your own? \***

*Mark only one oval.*

- Yes, permitted under stated conditions
- No, not permitted
- Don't know

30. **7C. Are there other considerations that might influence your organization when considering possible transnational collaboration on digital preservation? Please specify: \***

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## Part 3 – Making It Work

### 8. Governmental and Private Sector Solutions and Funding

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DCH-RP proposes significant reliance on infrastructures that are largely government funded, primarily the NRNs (National Research Networks) and NREs (National Research and Education Networks) in EC-member countries. Alternative, private sector solutions or partnerships may also be available in some cases or might develop in response to a perceived market need.

31. **8A. How important is it that the project considers both government funded and private sector solutions? \***

*Mark only one oval.*

- Vital
- Very important
- Moderately important
- Not important

32. **8B. Do you already have links with one or more NRNs or NRENS in your country? \***

Mark only one oval.

- Yes
- No

33. **8C. If yes, please specify which NRNs or NRENS:**

.....

34. **8D. Would you be prepared to consider private sector solutions or partnerships as components of your digital preservation programmes? \***

Mark only one oval.

- Yes, if there were appropriate offerings
- Perhaps
- No

35. **8E. In which sectors do you see scope for partnerships between CH institutions and commercial organizations? Please rank each of the following: \***

Mark only one oval per row.

	No obvious scope	Some scope	Much scope
Commercial providers of preservation services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Publishing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tourism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Broadcasting (radio or TV)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cinema	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## 9. Rights

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Central to the treatment and eventual usage of DCH resources are questions of rights: who are the legal rights holders for each of the resources and how clearly specified are the associated rights to use and exploit those resources?

36. **9A. How important is it that the project considers rights issues when advising on future plans for digital preservation? \***

Mark only one oval.

- Vital
- Very important
- Moderately important
- Not important



37. **9B. Is your organization the rights holder for all of the digital assets under your stewardship? \***

Mark only one oval.

- Yes, it is the rights holder for all of the assets
- Yes, it is the rights holder for some of the assets
- No, it is not the rights holder for any of the assets

38. **9C. If your organization is not the rights holder for all of the assets (see previous question), do you maintain records of the rights holder(s) for each asset?**

Mark only one oval.

- Complete records held
- Some, but incomplete records held
- No explicit records held

39. **9D. Does your organization maintain a registry of rights associated with each of your digital assets? \***

Mark only one oval.

- Yes
- No

## 10. Education and Training

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Although major national CH or memory institutions will be familiar with many of the issues involved, we anticipate that there will be a significant need for assistance in the education and training of CH staff confronted with new technologies and approaches.

40. **10A. How important is it that DCH-RP offers advice in the areas of education and training concerning digital preservation? \***

Mark only one oval.

- Vital
- Very important
- Desirable but not essential
- Not important

41. **10B. Is there an established organization or focal point for professional CH training in your country? \***

Mark only one oval.

- Yes
- No

42. **10C. If yes, please advise which organization acts as the focal point:**

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43. **10D. Could your organization act as a “centre of excellence” to spread best practice on DCH preservation questions to other institutions in your country? \***

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