



Memorandum of Understanding

between

DCH-RP and (name of Project)

A Memorandum of Understanding is hereby concluded between:

Istituto centrale per il catalogo unico delle biblioteche italiane (Viale Castro Pretorio 105, 00185 Roma, Italy), coordinator of the **DCH-RP project**

and

the other Institution

1. Purpose of this MoU

Provided that:

DCH-RP project (Grant Agreement no. 312274 www.dch-rp.eu) is a coordination action supported by EC FP7 e-Infrastructures Programme, launched to look at best practice for preservation standards in use. The project aims to harmonize data storage and preservation policies in the digital cultural heritage sector; to progress a dialogue and integration among institutions, e-Infrastructures, research and private organisations; to identify models for the governance, maintenance and sustainability of the integrated infrastructure for digital preservation of cultural content. It involves 13 partners from EU countries and will move to external partners from Europe and other countries.

And

Provided that both projects receive funding support from the European Commission and have a common interest in a close cooperation in order to achieve their respective objectives.

This Memorandum of Understanding (MoU) specifies the way in which the two projects can cooperate.

2. Common activities

Both consortia, by means of their expertise, may cooperate in several activities:

- explore, analyse, discuss and share expertise on the topics of reciprocal interest in the field of digitisation;
- present specific activities, tools, results and other outputs carried out in the framework of both project;
- illustrate relevant good practices in the topics of reciprocal interest

- contribute to disseminate the results of the projects in the framework of both communities of interest (e.g. in conferences, meetings, news and logos on the website, communication tools, etc.).

3. Communication

The Project Directors, or people in charge of the two initiatives nominated by them, will maintain regular contact to discuss any managerial matters related to the cooperation described in this MoU. Each initiative will appoint at least one Principal Point of Contact to act as the technical channels of communication between the initiatives as is necessary for the promotion of effective cooperation between the projects.

4. Administrative Matters

Travel and subsistence costs will be sustained autonomously by each project.

The project manager of the two projects will maintain regular contact to discuss any managerial matter related to the cooperation described in this MoU or to be integrated in it.

Each project will maintain the full responsibility for its own activities, including the fulfilment of its obligations under its contract with the European Commission and provides no warranty, express or implied, in respect of its contribution to any activity agreed by the projects under this MoU, including but not limited to those of fitness for a particular purpose and the infringement of third-party proprietary rights.

Any proprietary rights relating to the results of activities undertaken jointly by the projects under this MoU shall be jointly held by the projects, and each project herewith grants the other project a free, irrevocable and perpetual license to use such rights.

This MoU enters into force from the date of its signature. It will terminate when either of the projects is complete, or when a project gives notice of termination to the other, in which case a minimum notice of two months will be given.

In the case that the projects will continue their activities beyond the completion of the Grant Agreements with the European Commission, this MoU can be renewed on the basis of a mutual decision of the parties.

For the two parties :

Istituto Centrale per il catalogo unico delle biblioteche italiane
Viale Castro Pretorio, 105
00185 Roma

NAME OF THE AUTHORISED REPRESENTATIVE : Rosa Caffo
TITLE: DCH-RP project Coordinator

Signature

Date :

And

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